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**Memorandum of Understanding between the Office of  
Training and the Logistics Office**

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**SUBJECT:** Use of [REDACTED] Facilities and Personnel in Support of an Operating Procedure for the Receipt, Storage and Issue of Specialized Ordnance Materiel under the Control of the Logistics Office

1. The Logistics Office has determined that the need exists for a controlled stockpile of specialized ordnance materiel located within close proximity to headquarters. Existing Government facilities in the Washington area were considered, but determined to be either inadequate or not appropriate for use in connection with the stockpile.

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2. The Office of Training was contacted for the purpose of determining if the necessary space and personnel could be made available [REDACTED] for operation of the stockpile. The Office of Training was receptive to this proposal and assured their full cooperation in making space and personnel available.

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3. Representatives of the Logistics Office visited [REDACTED] and together with representatives [REDACTED] made a survey of available storage facilities. Space adequate to the needs of the stockpile was found to be available. An informal understanding was reached concerning the use of the space. This understanding was based on the following:

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a. That an operating procedure requiring a minimum amount of [REDACTED] personnel time and covering the receipt, storage and issue of the materiel would be prepared by the Logistics Office.

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b. That all liaison [REDACTED] will be handled by the Administrative Staff of the Office of Training.

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c. That the Logistics Office will render the Office of Training technical assistance in connection with the handling of all ordnance materiel stored [REDACTED] including station stocks and stockpiled materiel.

4. The operating procedure, Attachment 1, has been prepared and coordinated with elements concerned in the Office of Training and the Logistics Office.

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5. "Operating Procedure for Receipt, Storage and Issue of Supply Division, LO, Emergency Stockpile of Specialized Ordnance Materiel", Attachment 1, is to become effective with the signing of this Memorandum of Understanding.

6. This Memorandum of Understanding and the operating procedure attached hereto will receive limited distribution, as indicated below:

Five copies to the Office of Training

Twenty-five copies to the Logistics Office

Two copies to the Deputy Director (Administration)

MATTHEW BAIRD  
Director of Training

141  
JAMES A. GARRISON  
Chief of Logistics

APPROVED:

131 L. H. White  
Deputy Director  
(Administration)

23 Nov 54  
Date

Attachment:

Opr Prod for Rept, Stg, & Issue of  
SD/LO Emerg Stkpile of Spelzd Ord Matrl

LO/SD/CS/LED:dmg (4 Nov. '54)

Distribution:

2 - SD/A Chrons & Subject:  
5 - OER  
1 - LO official file  
1 - Signer's copy/LO  
1 - AGOF/LO  
1 - TRAP/LO  
1 - SS/LO  
5 - TD/LO  
15 - SD/LO

X- Equip + Supplies

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